

## MIKE'S FRIDAY MEMO

August 8, 2008

1. You may have heard The Touchables play during Milwaukie Daze, and now they're back to entertain at the Historic Milwaukie Neighborhood Association's Noon Concert on Wednesday August 13. The group will play the super hits of the 1960's in the Ledding Library Amphitheatre, 10660 SE 21<sup>st</sup> Avenue. Pizza by the slice is available from Papa Murphy's, and The Friends of the Ledding Library will be selling drinks and snacks.

Later that same day, August 13, the Misty Mamas will play old time bluegrass and folk at the Lewelling Neighborhood Concert starting at 7 p.m. Lewelling Park is at the corner of Stanley and Willow.

The Ardenwald Neighborhood also has quite a lineup of summer concerts every Thursday night in August. On August 14, 2 Wet 2 Plow will play its folk and blues inspired music. Mark your calendars for the Northwest Women's Rhythm and Blues Project with Sonny Hess in a special "Breast Cancer Awareness Concert" on August 21. The free concerts are in Ardenwald Park, 3637 SE Roswell Street. Bring your own picnic or buy hot dogs or other refreshments to help raise funds for Milwaukie High School. Support for the concert series comes from Providence Milwaukie Hospital, the Milwaukie Farmers' Market, Milwaukie Mayor Jim Bernard, local garbage haulers, Dark Horse Comics, and the City Neighborhood Grants program.

For a full listing of upcoming concerts see the attached *Music in Milwaukie* flyer.

2. On August 14, weather permitting, the City of Portland will do a "prescriptive burn" of the Elk Rock Island grassland area across from Spring Park in the Island Station Neighborhood. The purpose of the burn is to remove flammable vegetation and invasive species to prepare the site for seeding with native grasses and perennials to improve the habitat. The burn will take place under the supervision of the Portland Fire Bureau. It will be relatively brief; however, clean up will take 1 – 3 hours. The area will be monitored for 24-hours to ensure all fires are out. For more information call 503.823.1693 or visit [www.portlandonline.com/wildfire](http://www.portlandonline.com/wildfire) to learn about Portland's Wildfire Fuel Reduction Project.
3. If you've traveled King Road lately, you will have noticed the long-awaited reconstruction project from 43<sup>rd</sup> Avenue to Hollywood Avenue is underway. The \$800,000 project is being funded through the Street Surface Maintenance Program that Council implemented January 2007. At least one lane will remain open during construction. Delays through this area can be expected, and motorists, bicyclists, and pedestrians are encouraged to consider alternate routes or add some extra travel time. The project will be done about September 1, 2008.
4. Visit the Milwaukie Sunday Farmers' Market to find the best in local produce, artisan cheeses and breads, plants, cut flowers, crafts, and live music along with some great food vendors. The Market is noted for its family-friendly

atmosphere, so join your friends and neighbors from 9:30 a.m. to 2 p.m. in the City Hall parking lot between Main Street and McLoughlin Boulevard in downtown Milwaukie. It's open rain or shine every Sunday through October. Stop by the community booth to learn about current local projects. Visit <http://www.milwaukiefarmersmarket.com/> for additional information.

While you're at the Market be sure to check out the Friends of the Ledding Library bookstall where you can pick up great summer reading bargains. Knowledgeable volunteers are on hand to help you find the right book.

5. You still have a few weeks to apply for a City Council position. Two Council positions -- #1 currently held by Greg Chaimov and #3 currently held by Joe Loomis -- will be on the November 4, 2008 General Election ballot. Each position is a 4-year term beginning January 2009 and expiring at the end of 2012. Filing papers will be accepted from now to August 26 at 5 p.m. For more information see candidate information attachment for details.
6. The Milwaukie Ledding Library broke circulation records for the third month running. In July, young adult materials, DVDs, paperbacks, and new books did especially well, and juvenile programs attracted more attendees than ever before. Thanks to the Library staff and volunteers and the community members who support the Ledding Library. For detail see the attached statistics.
7. Under Tom Hogan's leadership, the Milwaukie Poetry Committee is gearing up for its 2008 – 2009 Series. So far nine poets have agreed to be part of the Series, so there is only one more evening to confirm. The first reading will be September 10 at the Pond House, 2215 SE Harrison Street next to the Ledding Library.
8. Metro invites those interested in regional transportation planning to attend an upcoming Open House to discuss where the next 30+ years of commuter rail, streetcar, light rail, and bus investments should go and how to evaluate between potential investment options. Each Open House will feature an introductory presentation, background information, and discussion time.

For more information call 503.797.1757, email [trans@oregonmetro.gov](mailto:trans@oregonmetro.gov) or click on [www.oregonmetro.gov/goingplaces](http://www.oregonmetro.gov/goingplaces) for meeting locations and dates.

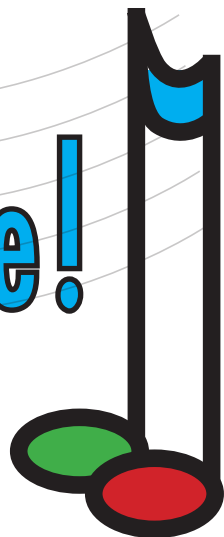
9. At its meeting on August 5 the City Council approved a request from Milwaukie's garbage haulers to increase their monthly rates to meet higher gas and disposal costs. Please see attachment 3 to this memo for the new rates that go into effect on September 1. As one Councilor suggested, this would be a good time to recycle more and downsize your garbage container to save money. For tips on how to keep more material out of the landfills visit <http://www.clackamas.us/transportation/recycling/>. Council meetings are broadcast live on Channel 30 and are replayed at various times throughout the week, so check *The Pilot* for the schedule. Contact the City Recorder's Office at 503.786.7502 or email [duvalp@ci.milwaukie.or.us](mailto:duvalp@ci.milwaukie.or.us) if you have questions about the agendas. For information on current and past Council meetings visit <http://www.ci.milwaukie.or.us/council/councilagendaindex.html>. Council meetings are the first and third Tuesdays of each month at City Hall, 10722 SE Main Street.

Attachments:

1. Music in Milwaukie schedule
2. Prospective Council Candidate Information
3. Notes from Councilor Chaimov
4. Garbage rates effective September 1, 2008
5. JCB Bulletin for the week ending August 8
6. City Event Calendar, August 11-17
7. City of Milwaukie Sustainability Team Meeting Notes
8. Library Stats

# Music In Milwaukie!

There's lots of LIVE MUSIC around town this summer! Check it out!



## Ardenwald's Concerts in the Park

Thursdays, 7 p.m.

Ardenwald Park, 3667 SE Roswell St.

August 7<sup>th</sup>, Dr. Jazz & the Interns  
with Nurse Ethel, *National Night Out*

August 14<sup>th</sup>, 2 Wet 2 Plow, *Blues*

August 21<sup>th</sup>, Sonny Hess  
*Breast Cancer Awareness Concert*

August 28<sup>th</sup>, Dawn Fitzgerald  
& the Dents, *Rock, Country, Blues*

## Lewelling Park Concerts

Wednesdays, 7 p.m.

Lewelling Park, *Stanley & Willow*

August 6<sup>th</sup>, Global FM  
*Classic Rock from 60's to today!*

August 13<sup>th</sup>, Misty Mamas  
*Bluegrass*

August 20<sup>th</sup>, Terry Robb  
*Blues, Country*

August 27<sup>th</sup>, Scandalamity  
*Country, Folk, Rock, Dance*

## Concerts in Scott Park

Wednesdays, noon

Scott Park, 10660 SE 21st Ave.

July 9<sup>th</sup>, Pete Ford Band  
*Great music for dancing!*

July 16<sup>th</sup>, Ellyn Whyte & Friend  
*Blues*

July 23<sup>th</sup>, Scott White &  
Ray Davis  
*Blues, Jazz*

July 30<sup>th</sup>, Kinzel & Hyde  
*Folk & Blues*

August 6<sup>th</sup>, Sky In the Road  
*The best in Folk!*

August 13<sup>th</sup>, The Touchables  
*Super hits of the 1960's!*

August 20<sup>th</sup>, 3 Hours In Paris  
*Modern Rock*

August 27<sup>th</sup>, Robbie Laws Trio  
*"Bluesmaster of Disaster"*



June 16, 2008

**TO: PROSPECTIVE CANDIDATES FOR MILWAUKIE CITY COUNCIL**

Thank you for your interest in running for the Milwaukie City Council in 2008. There will be two City Council positions – 1 and 3 – on the ballot at the November 4, 2008 General Election. Each position is a four-year term beginning January 2009 and expiring at the end of 2012.

This guide is intended to provide an overview of the local election process. In addition to understanding Milwaukie's regulations, candidates also need to be aware of State requirements so plan to reference the publications listed below for complete instructions and forms.

- *2008 City Elections Manual*
- *2008 Campaign Finance Manual*
- *2008 Election Law Summary*

Each of these are available in hard copy at Milwaukie City Hall, 10722 SE Main Street, Milwaukie and the Clackamas County Elections Office, 1710 Red Soils Court, Suite 100, Oregon City, Oregon 97045. All necessary publications and fillable pdf forms can be downloaded from the State website at [www.sos.state.or.us/elections](http://www.sos.state.or.us/elections) or the County website at <http://www.co.clackamas.or.us/elections/forms.htm>.

As your City elections officer, I am here as a resource to you, so please do not hesitate to contact me at 503.786.7502 with any questions. You may also contact the Secretary of State's Office at 503.986.1518.

Sincerely,

Pat DuVal  
City Recorder

## Important Dates

If you decide you are interested in running for office, these are some critical dates for your calendar:

- **May 4, 2008.** Any person running for City office must have been a City resident by this date.
- **July 25, 2008.** First day to file for nomination papers comprising a petition with the City Elections Officer.
- **August 26, 2008.** Last day to file nomination papers comprising a petition with the City Elections Officer.
- **August 29, 2008.** Last day to withdraw from candidacy or nomination.
- **September 8, 2008.** Last day to file material with the County Elections Office for the voters' pamphlet.
- **October 14, 2006.** Last day to register to vote. Ballots delivered to post office
- **January 6, 2009.** Oath of office administered and first Council meeting of the year.

## Qualifications for Candidacy

- Must be a City of Milwaukie resident during the six (6) months immediately preceding the election.
- Must be a qualified elector in the State Oregon.

## About the City Council

- The City Council is composed of a mayor and four councilors.
- Each council position is numbered one (1) through four (4).
- Each prospective candidate declares the position # for which he/she is running.
- A candidate may run for only one position.
- All councilors are elected at large.
- Terms are four (4) years unless one is filling an unexpired term.
- No person shall serve more than two full consecutive terms.
- Councilors must take an oath of office before commencing their duties.
- Councilors must file a "*Statement of Economic Interest*" with the Ethics Commission.

## How to File for Candidacy -- Candidates Filing by Petition

The City Elections Officer will provide copies of approved candidate filing forms, or you may download them from the State Elections Division website at <http://www.sos.state.or.us/elections/publications/>:

**Step 1**     **Register your campaign committee**

Prospective candidates must file a Candidate's Statement of Organization (SEL 220) and Campaign Account Information (SEL 223) with the Secretary of State's Office within three (3) business days of receiving the first contribution or making an initial expenditure.

**Step 2**     **File your prospective petition**

Complete the three (3) forms listed below and file them with the City Elections Officer:

- SEL 120 Filing of Candidacy for Nonpartisan Nomination
- SEL 121 Petition for Nonpartisan Nomination
- SEL 300 Statement of Paid or Unpaid

According to City Charter, all nomination papers comprising a petition shall be assembled and filed with the City Elections Officer as one instrument not earlier than 100 nor later than 70 days before the election. For the 2008 General Election, the filing window is July 25 through August 26.

The candidate must sign the first line on the signature sheet of the prospective petition. All signature sheets must be approved, in writing, before circulating. Failure to do so will result in the rejection of those signature sheets. Each prospective candidate must determine in advance which position he or she plans to run for.

**Step 3**     **File your completed petition**

Circulate the approved petition (SEL 121) for signatures (do not sign the petition at the bottom until you are done getting signatures). City Charter requires that petitions be signed by no fewer than 20 City of Milwaukie electors to place a name on the ballot. Although people may have a Milwaukie mailing address, they may not be residents. It is always a good idea to get more than the required 20 signatures. Completed signature sheets may be submitted to the City Elections Officer for verification with County Elections. Once verified, the City Elections Officer will certify the names as they are to appear on the ballot. Petitions with an insufficient number of signatures will be returned to the prospective candidate who may seek additional signers within the allotted time period.

**Step 4**     **Sign Acceptance Form**

Candidates will be notified by the City Elections Officer of their nomination and must sign an acceptance form within five (5) days of receiving the notice. By signing this form the candidate agrees to serve if elected.

## **Step 5 Follow Campaign Finance Reporting Requirements**

Be sure to review the contribution and expenditure reporting requirements and observe the filing deadlines outlined at <http://www.sos.state.or.us/elections/publications/candidatequickguide.html>. All finance reports are submitted to the Secretary of State's Office. All candidates are required to have a dedicated campaign bank account if they receive contributions or make expenditures over \$300 during the calendar year.

## **Withdrawal of Candidacy or Nomination**

To withdraw from candidacy or nomination, a candidate must file a Withdrawal of Candidacy or Nomination for (SEL 150) with the city elections officer. This form must be filed no later than 5:00 p.m. on August 29, 2008.

## **The County Voters' Pamphlet**

Each candidate is responsible for his/her own voters pamphlet submission, which generally includes a current photograph, brief biography, and statement on issues. Milwaukie City Council positions are considered paid positions, so Clackamas County does charge a fee to the candidate. This fee is considered an expense so must be included on the contribution and expenditure reports.

## **Political Signs and Printed Material**

### **What kinds of signs are allowed?**

Political signs are permitted in all zones of the City of Milwaukie. No permits are necessary if the signs meet these criteria:

“Temporary signs which are non-illuminated, have an overall face area not exceeding sixteen square feet, are not permanently installed, and are intended to be located on property for short duration of time. Such signs may include, but are not limited to, real estate lease and sales, political signs, construction signs, garage sale, open house, special event and similar signs. Such signs shall only be posted for the duration of the activity.”  
(Milwaukie Municipal Code Section 14.12.010(B))

### **Where can political signs be displayed?**

Signs must be placed on private property with the owner's permission. They must not be placed on public property or in the public right-of-way (i.e., streets, sidewalks, utility poles, parks, school grounds, etc.). Generally, the public right-of-way is all the property on the street side of utility poles, sidewalks, and fence lines. All signs found posted in the public right-of-way or affixed to power, utility, or traffic control poles must be removed, or they will be confiscated.

Be aware, too, the Oregon Department of Transportation (ODOT) has some stringent regulations. If you are considering posting political signs along Hwy. 224 or 99E (McLoughlin Boulevard), contact ODOT before doing so.

### **How long can the political signs be displayed?**

The City of Milwaukie requests the signs be removed within ten (10) days after the election.

### **Identification on Political Material**

The State does not enforce identification requirements. The Elections Division does, however, strongly recommend that identification be voluntarily included so the public knows who is authorizing the publication.

## **Miscellaneous**

All forms for City elections that are filed with and maintained by the City Elections Officer and are a matter of public record.

As the City Elections Officer for the City of Milwaukie, the City Recorder is available as a resource during your candidacy. Please call Pat DuVal at 503.786.7502 if you have any questions on the election process or contact her by e-mail at [duvalp@ci.milwaukie.or.us](mailto:duvalp@ci.milwaukie.or.us). Other sources of election information are the Secretary of State Election Division 503.986.1518; and Clackamas County Elections Office, 503.656.8510.

## **Resources on the Internet**

Milwaukie Charter and Municipal Code

<http://www.qcode.us/codes/milwaukie/>

Clackamas County Elections Division

<http://www.co.clackamas.or.us/elections/>

State of Oregon Elections Division

<http://www.sos.state.or.us/elections/elechp.htm>

## **Notes from Councilor Greg Chaimov for week ending August 8**

It's been a week of meetings with neighbors and area political leaders.

I attended the Lewelling NDA picnic and my own Island Station NDA picnic in Spring Park, which with any luck, when developed, will look as lovely as the new Lewelling Community Park.

I was privileged to serve as emcee for North Clackamas Chamber forums featuring candidates for the Clackamas County Commission and for the House of Representatives. Mayor Bernard did himself and the city proud at the event.

I also dined at Hartwell's with the other members of the city's council and the members of the BCC where we discussed ways that the city and county can work better together. (Restaurant tip: I highly recommend the scallops.)

**AMENDED ATTACHMENT A**

**Proposed Garbage + Recycling Rate Changes Effective September 1, 2008**

<b>Milwaukie</b>				
<b>Current</b>		<b>Service Level</b>	<b>Proposed</b>	<b>Rate Change</b>
<b>Rate</b>				
<b>Residential</b>				
\$ 24.00		1-32 gal	\$ 25.00	\$ 1.00
\$ 48.00		2-32 gal	\$ 50.00	\$ 2.00
\$ 72.00		3-32 gal	\$ 75.00	\$ 3.00
\$ 20.90		20 gal	\$ 21.75	\$ 0.85
\$ 24.00		35 gal Cart	\$ 25.00	\$ 1.00
\$ 31.95		60 gal Cart	\$ 33.25	\$ 1.30
\$ 37.20		90 gal Cart	\$ 38.80	\$ 1.60
\$ 11.35		On call customers	\$ 11.65	\$ 0.30
\$ 11.35		Monthly	\$ 10.95	\$ (0.40)
\$ 3.75		Recycling only	\$ 3.90	\$ 0.15
<b>Commercial</b>				
\$ 18.25		20 gal MF	\$ 19.10	\$ 0.85
\$ 19.50		32 gal MF	\$ 22.10	\$ 2.60
\$ 20.46		32 gal Comm	\$ 21.05	\$ 0.59
\$ 27.65		60 gal cart Comm	\$ 31.20	\$ 3.55
\$ 30.73		90 gal cart Comm	\$ 33.50	\$ 2.77
\$ 82.99		1 yard weekly	\$ 84.66	\$ 1.67
\$ 132.47		2 yard weekly	\$ 136.01	\$ 3.54
\$ 175.04		3 yard weekly	\$ 180.64	\$ 5.60
\$ 219.86		4 yard weekly	\$ 227.46	\$ 7.60
\$ 1.75		Mileage Charge	\$ 2.30	\$ 0.55
<b>Drop Box</b>				
\$ 22.15		Delivery Fee	\$ 25.00	\$ 2.85
<b>Misc</b>				
<b>Comm/Res</b>				
\$ 1.65		Tire Pick Up Off Rim	\$ 2.00	\$ 0.35
\$ 5.15		Tire Pick Up On Rim	\$ 5.50	\$ 0.35

## A Weekly Update on What's Developing in the City of Milwaukee

for the week of August 1, 2008

DEPT.	TOPIC	LAST UPDATE	INFORMATION	NEW UPDATE	INFORMATION
Community Development	<b>Texaco Site/ Milwaukee Town Center Project</b>	8/1/08	Discussions continuing between city and Metro staff.	8/07/08	No update.
Community Development	<b>Milwaukee Light Rail Transit Planning</b>	8/1/08	TriMet preparing applications to enter Preliminary Engineering and to qualify for "New Starts" transportation funding.	8/07/08	Staff to help select design team for engineering work. Staff participating on Willamette Crossing Bridge Working Group, and the regional High Capacity Transit Committee.
Community Development	<b>Downtown Bus Operations</b>	8/1/08	TriMet in preliminary design mode for new Bus Stop Shelter Area and new bus routing.	8/07/08	Awaiting updated drawing from TriMet, exploring new bus stop shelter arrangement on Jackson, and bus reroutes with LRT.
Community Development	<b>South Downtown Concept Plan</b>	8/1/08	Contract negotiations continue with CES. CES to present to City Council on 8/19.	8/07/08	Finalizing updated contract with CES. Seeking Council approval on 8/19.
Community Development	<b>Logus Road Sidewalks</b>	8/1/08	Staff will present final design and construction schedule to neighbors on August 7, 7 pm, at Seth Lewelling Elementary.	8/07/08	Anticipated bid release is next week.
Community Development	<b>Federal/ State Funding Requests</b>	6/20/08	Resource Development staff seeking additional grant funding for wastewater expansion proposal.	8/07/08	Staff providing initial list of projects City may seek to be included in Federal Transportation Reauthorization Bill.
Community Development	<b>Sellwood Bridge Planning</b>	7/24/08	A draft of the DEIS is currently being reviewed by partner agencies. After FHWA review, it will be available for public comment this fall.	8/07/08	No update
Community Development	<b>Business Outreach, Support, and Recruitment</b>	7/24/08	Staff will present another briefing on downtown issues for downtown businesses on Sept. 9.	8/07/08	No update.
Community Development Admin	<b>Records Project</b>	7/17/08	Meetings were held with all divisions and nearly all tasks for Phase 2 are completed. We are moving into maintenance of paper	8/07/08	No Update

			records at JCB and will looking at electronic records next (Phase 3).		
<b>Building</b>	<b>Archiving</b>	8/1/2008	The Building Department archiving project is nearing completion. When complete, approximately 225 plans will have been digitally archived and nearly 800 pounds of paper recycled.		
<b>Engineering</b>	<b>Quiet Zone</b>	8/1/08	This project was not included in the current '08-09 budget. Staff is working with ODOT Rail and Union Pacific Railroad on the requirements in anticipation of a future submittal.	8/8/08	No update
<b>Engineering</b>	<b>Wastewater Capacity Planning</b>	7/10/08	The Community Partners Wastewater Task Force concluded meeting in June. A recommendation was made to set in motion a series of steps that will result in a formal, binding agreement among the partners by the end of the year. One assumption is that the region will not expand operations at the Kellogg Creek Wastewater Treatment Plant in Milwaukie, an older plant operated by CCSD #1. Instead, the new partnership will focus on expansion at the Tri-City Service District plant in Oregon City, and explore other options as the future regional strategy unfolds. For the complete news release see: <a href="http://web12.clackamas.us/alfresco/download/direct/workspace/SpacesStore/4e161b3e-3c98-11dd-bff3-f311ab7ebfdd/Press+Release32.html">http://web12.clackamas.us/alfresco/download/direct/workspace/SpacesStore/4e161b3e-3c98-11dd-bff3-f311ab7ebfdd/Press+Release32.html</a>	8/8/08	Information on the Community Partners task force will be discussed with City Council at their August 19 <sup>th</sup> worksession.
<b>Engineering (Sewer)</b>	<b>JCB-area Sewer extension to unincorporated area</b>	8/1/08	Working with Clackamas County on preliminary work for the DEQ loan program. Clackamas County moving ahead with annexation of the area outside the Dual Interest Area.	8/8/08	Information on the sewerage of the Dual Interest Area "A" will be discussed with City Council at their September 2 <sup>nd</sup> worksession.
<b>Engineering (Sewer)</b>	<b>Wastewater Master Plan Update</b>	7/17/08	CUAB will be updated at their August 12 <sup>th</sup> meeting (note special date). Open house planned for mid-Sept with adoption anticipated on Oct 20 <sup>th</sup> .	8/8/08	No update
<b>Engineering</b>	<b>18<sup>th</sup> Ave.</b>	8/1/08	Project bids received July 31 <sup>st</sup> . City Council	8/8/08	No update

<b>(Sewer)</b>	<b>Wastewater</b>		to act on contract award at their August 19 <sup>th</sup> meeting.		
<b>Engineering (Streets)</b>	<b>Street Surface Maintenance Program Washington St.</b>	7/17/08	Most punch list items completed. The water line trench patch will need to be repaired to the new SSMP standards.	8/8/08	Grinding-repaving of waterline patch between 21 <sup>st</sup> and Main will be done next week (8/12-13).
<b>Engineering (Streets)</b>	<b>King Rd. Storm Improvements and SSMP</b>	8/1/08	Preliminary work on underground utilities nearing completion. Pavement work to begin next week (8/5)	8/8/08	Pavement grinding/ base treatment underway. Eastbound lane will be paved this week (8/8/08), begin westbound lane next week.
<b>Engineering (Streets)</b>	<b>Lake Rd Multimodal Project</b>	8/1/08	No update	8/8/08	No update
<b>Engineering (Streets)</b>	<b>Crossing Safety (37<sup>th</sup>, Oak RR crossings)</b>	8/1/08	Contractor (Dirtech) began work on the sidewalks adjacent to the railroad right-of-way	8/8/08	No update
<b>Engineering</b>	<b>Harmony Road Environmental Impact Study</b>	8/1/08	The Policy Review Committee met on July 29 <sup>th</sup> . The project will continue in its Environmental Study, but direction was to look for a version of the alternatives that is compatible with the area. See <a href="http://www.harmonyroadproject.org/">http://www.harmonyroadproject.org/</a> for project information.	8/8/08	City Council to be briefed on project status at their 9/16/08 work session. See <a href="http://www.harmonyroadproject.org/">http://www.harmonyroadproject.org/</a> for project information.
<b>Engineering (Streets)</b>	<b>99E Kellogg Creek to Roethe Preservation Project (ODOT)</b>	8/1/08	Paving nearing completion on Highway 99E starting at Roethe Road and heading north to River Road. Motorists should expect nighttime lane closures and flaggers assisting in the signalized intersections 7 p.m. to 5 a.m. See ODOT web site <a href="http://www.oregon.gov/ODOT/HWY/REGION1/OR99E_Kellogg_Creek/index.shtml">http://www.oregon.gov/ODOT/HWY/REGION1/OR99E_Kellogg_Creek/index.shtml</a> for information.	8/8/08	No update See ODOT web site <a href="http://www.oregon.gov/ODOT/HWY/REGION1/OR99E_Kellogg_Creek/index.shtml">http://www.oregon.gov/ODOT/HWY/REGION1/OR99E_Kellogg_Creek/index.shtml</a> for information.
<b>Engineering (Water)</b>	<b>Well 8 Construction</b>	8/1/08	Contractor ordering material, On-site construction to begin 8/11/08. Anticipate well #8 operative by Nov 1.	8/8/08	No update
<b>Planning</b>	<b>City Council</b>	7/24/08	Annexation Petition (A-07-02) for 5900 and 6011 SE Harmony Road will be heard and decided upon by City Council on Sept 2,	8/7/08	No update

			2008.		
<b>Planning</b>	<b>Planning Commission</b>	7/24/08	Annexation Petition (A-07-02) for 5900 and 6011 SE Harmony Road will be reviewed by Planning Commission on August 12, 2008 and forwarded to City Council with a recommendation. The development proposal application (CU-07-02) to construct a mini storage facility at this location will be heard by Planning Commission on August 26, 2008.	8/7/08	No update
<b>Planning</b>	<b>Design and Landmarks Committee</b>	7/31/08	The DLC is looking to fill two vacant positions. If you are interested, please contact Pat DuVal at 503-786-7502. The next scheduled meeting will be in August.	8/7/08	The next DLC meeting is on August 27 at 6:30 pm at the Public Safety Building.
<b>Planning</b>	<b>Applications: Staff –Level Review</b>	7/31/08	Staff approved a Home Improvement Exception application to exceed lot coverage for the house at 13115 SE Pennywood Ct.  Staff received a Nonconforming Structure application to add a small addition to an already nonconforming structure for the house at 6835 SE Plum Drive.	8/7/08	No update
<b>Planning</b>	<b>Applications: Major/Minor Quasi-Judicial</b>	7/24/08	The design review application (DR-08-01) for the addition of a second story and a façade renovation to the building located at 2025 SE Jefferson Street has been deemed incomplete.	8/7/08	The design review application (DR-08-01) for the addition of a second story and a façade renovation to the building at 2025 SE Jefferson Street has been tentatively scheduled for DLC review on August 27.  The final plat for the minor land partition at 3935 SE Harvey has been approved. Staff expects to receive building permits for development of the newly created lot in the near future.
<b>Planning</b>	<b>Applications: Legislative</b>	7/31/08	Staff discussed the progress of the Transportation Code Amendment (TCA) project at the NDA Leadership meeting on July 30, 2008.	8/7/08	Staff finished the first phase of the Parking Code Amendment (PCA) project, which involved an audit of the City's parking code and preliminary identification of problems and solutions.
<b>Planning</b>	<b>Building permits</b>	7/17/08	Staff approved a building and sign permit	8/7/08	Staff determined that a tree cutting permit will

			for Little Caesars Pizza at King Road Shopping Center.		not be required for the trees in the Key Bank parking lot along SE 21 <sup>st</sup> Ave since they are not in the right-of-way. However, staff will require Key Bank to replant trees in their parking lot to meet parking lot landscaping requirements.
<b>Planning</b>	<b>Pre-application Conferences</b>	7/24/08	Staff received a pre-application conference request for a 3-lot partition at 4033 SE Howe Street and an accessory dwelling unit proposal at 5807 SE Hill.	8/7/08	No update
<b>Facilities</b>	<b>City Hall-Employee Bathroom</b>	8/1/08	Construction still in progress		
<b>Facilities</b>	<b>Library-Exterior Painting</b>	8/1/08	Prep work and painting in progress		
<b>Fleet</b>	<b>Small Trailer being retrofitted to hold &amp; move tables &amp; chairs to various citywide sites for special events</b>	8/1/08			
<b>Street Department</b>		8/1/2008	The paving crew has been repairing pavement failures on King Rd. west of 42 <sup>nd</sup> . The sign crew replaced bike symbols on 17 <sup>th</sup> , repaired a downed sign at King and 43 <sup>rd</sup> and trimmed brush-obscuring signs.	8/8/2008	The crack sealing crew has completed 32 <sup>nd</sup> ave. and are continuing on 42 <sup>nd</sup> to Railroad ave. The sign crew repainted the parking stalls at the lumber yard lot and the chevron lot. Neighborhood poll toppers are being installed in the Island station neighborhood.
<b>Water Department</b>		8/1/2008	The maintenance crew has been performing locates, repaired a service leak on Windsor Dr. are up to 6108 meters GPSed, performed a shut down for Ardenwald school upgrade and replaced a 2"meter on Hanna Harvester Dr. Production collected 3 <sup>rd</sup> quarter samples, performed rounds, worked on the meter reader contract and performed site cleanup.	8/8/2008	The maintenance department is working on locates, city hall maintenance list, hydrant repairs and are up to 6,636 meters gps'ed. Production has been removing graffiti from the well #6 building and tank, sampling and rounds.
<b>Stormwater</b>		8/1/2008	The Stormwater crews have been investigating storm pipes at 27 <sup>th</sup> and Washington, removing debris from the fish	8/8/2008	The Stormwater crews have been completing drywell inspections, clearing the drainage ditch on Mallard Way, completing morning

			ladder, cleaning the weir, completing morning rounds and locates.		rounds and locates.
<b>Wastewater</b>		8/1/2008	The Wastewater crews have been cleaning and TV'ing in the area of 29 <sup>th</sup> and Malcom and 29 <sup>th</sup> and Boyd. They have also been completing morning rounds and locates.	8/8/2008	The Wastewater crews have been repairing a man hole at Milwaukie high school, updating spread sheet for trouble spots, completing morning rounds and locates.



## City and Public Interest Meetings Week of August 11-17

<u>Date</u>	<u>Group</u>	<u>Time</u>	<u>Location</u>	<u>Contact</u>
<b><u>Tuesday 12</u></b>	Metro Regional High Capacity Transit System Plan Open House	5:00 p.m.- 8:00 p.m.	Walters Cultural Arts Ctr 527 East Main St. Hillsboro	Grady Wheeler 503-786-7503
	Citizens Utility Advisory Board	6:00 p.m.	JCB – Conference Room	Gary Parkin 503-786-7601
	Planning Commission	6:30 p.m.	City Hall	Susan Shanks 503-786-7653
			Council Chambers	503-786-7653
<b><u>Wednesday 13</u></b>	Summer Concert Series	Noon	Scott Park	Library 503-786-7580
	Metro Regional High Capacity Transit System Plan Open House	5:00 p.m.- 8:00 p.m.	Oregon City Pioneer Ctr 615 5th Street Oregon City	Grady Wheeler 503-786-7503
	Lewelling Concert in the Park	7:00 p.m.	Lewelling Park	Beth Ragel 503-786-7568
<b><u>Thursday 14</u></b>	Metro Regional High Capacity Transit System Plan Open House	5:00 p.m.- 8:00 p.m.	E. Portland Comm. Ctr 740 SE 106th Ave. Portland	Grady Wheeler 503-786-7503
	Arts Committee	4:00 p.m. – 6:00 p.m.	Pond House	Beth Ragel 503-786-7568
	Ardenwald Concert in the Park	7:00 p.m.	Ardenwald Park	Beth Ragel 503-786-7568
<b><u>Friday 15</u></b>	Linwood Movie Under the Stars – Wizard of Oz	Dusk	Milwaukie Covenant Church	Beth Ragel 503-786-7568
<b><u>Saturday 16</u></b>	Johnson Creek Clean-up	8:00 a.m.	45 <sup>th</sup> /JCB	503-788-7661
<b><u>Sunday 17</u></b>	Farmers' Market	9:30 a.m.- 2:00 p.m.	Across from City Hall	Brendan Esworth 503-407-0956

## Sustainability Team Meeting Notes

June 25, 2008

PSB / 9:30am – 11:00am

### Attendees:

Esther Gartner, JoAnn Herrigel, Brett Kelter, Sarah Lander, Willie Miller, Annette Quinn, Beth Ragel, Michelle Rodriguez, Alicia Stoutenburg, Ernie Roeger, Pat Salvione, Paul Shirey, Andrea Villagrana, Karin Gardner

- 1) Review Minutes from May Meeting (Group) – All approved  
Paul introduced and welcomed Alicia Stoutenburg to the Team. She will be representing the CD office, replacing Michelle effective immediately.

### Old Business:

- 2) Follow up on action from May meeting:

- a) Recycling program waste audit update (JoAnn) (& Volunteers)

JoAnn asked those who were getting the numbers for their feedback

- Annette reported that the dumpsters at JCB are running 2/3 and 3/4 full
- Pat reported that the Library waste containers are usually also about 3/4 full
- Pat asked about the possibility of compacting the trash – especially the paper towels – JoAnn said that could be a possibility down the road
- Esther reported that there is still a mattress stuck in their container at PSB – JoAnn said that she would check into getting it removed
- Esther shared her concerns about their container being accessible to the public – JoAnn said that she will check into having locks installed, or at least locking the area off, to take care of these kinds of issues

JoAnn summarized the Team's discussion as follows:

- It appears that the containers sizes are working for now
- The possibility of compacting the trash is something to look into in the future
- We will be switching to clear trash bags once we have used up our current supply (this will allow for easier viewing of trash bag contents when spot checking)
- All new employees (as well as the summer crew) will be informed about the recycling policies within the City

- b) Bicycle Fleet Update (Beth & Brett) Refine Language

- Beth and Brett are going to incorporate a few more suggestions into the policy
- Training must happen before we can use the bikes
- Training session is scheduled for September
- Paul requested that we get training earlier so that we can use the bikes asap
- Video source should be purchased (or video the training) for future use (as new employees come on board) – Beth will look in to getting a video
- Brett said the bikes still need some safety gear – Brett will work with Ernie to get the bike fleet up and running

- c) Specs for Recycled Paper Content (Esther) (& Michelle & Others)

- Test results of 100% recycled paper in the JCB printers/copiers were good
- JCB would like to purchase 100% recycled paper from Multnomah County

- Procurement Team will check all other options for cost comparison on the 100% copy paper – to ensure best price – before ordering for JCB
- Goals – find competitive green source and switch

d) Printers/copiers Default Settings (Esther) (& Pat, Karin JoAnn & Michelle)

- Library, CD office and OPS office machine defaults have all been changed
- Esther and Michelle are working on drafting the Sustainability web page (to keep employees informed) – they will send it to the Team for their review
- S-Team was asked to submit any comments and/or suggestions re web page
- Paul would like to list the way we are doing things and when we expect to make a change to policies or procedures
- Bike training link (plus others) should be listed for easy reference on web page
- Each “action group” could provide info to be posted regarding their subject

e) Action Committee’s Feedback/Comments (Ann & JoAnn)

Energy – Paul, Willie, Annette & Esther  
Paul will report back at the next meeting

Fuel – Paul, Ernie & Brett

Ernie said that he is having Lynae work on a spreadsheet for each division to input information – this will be a baseline from which to start with. The spreadsheet will tally the miles for all vehicles as suggested by Ann Griffin.

Brett reported that the major goal would be to figure out how to decrease the fuel usage. The following points were put forth on how this might be accomplished:

- Phase out some of the vehicles and get more efficient vehicles
- Consider purchasing some electric vehicles in the future
- Other technologies – look at other fuel sources (bio-diesel)
- Fuel consumption comes right out of the general fund
- Highest fuel consumption is the Police vehicles
- DEQ to get back to Ernie about emission conversion
- New filters on the particulate trap (soot that comes out of the exhaust)
- Need to establish target percentages
- Review the function and utility of every vehicle
- Continue to have field personnel take breaks in the field

Brett told the Team that he had taken a shot at editing the Plan. JoAnn asked Brett if he could actually plug the info into the Plan and send it to her. Bret said that he would.

Esther asked about the possibility of some employees working four ten-hour shifts. Andrea said that an employee would work with their supervisor to consider such an arrangement – and that any such request would then need to be submitted to Mary Rowe in HR. The Team agreed that, in terms of energy and fuel, it makes sense to consider such an arrangement – as well as telecommuting (if feasible). Because we need to keep our operating hours the same – schedules could be rotated so that all job posts are manned every day (i.e. Monday thru Thursday and Tuesday thru Friday). Brett will add this to his recommendations.

Waste – Beth, JoAnn & Sarah

JoAnn said that they have begun to work on the overall structure of the Plan. The Waste Action Committee brainstormed a list:

- They talked about asking for feedback about measurement criteria
- Discussed waste management regarding the paper towels
- Mentioned looking into the possibility of asking employees to take their waste home with them
- Mentioned some simple things to do – like using reusable shopping bags
- Importance of making sure new employees are informed about the City's recycling policies/efforts
- Initiate a trash container spot-check once we switch to clear bags

It was brought to our attention that some of the trash container liners (at individual desks) are being replaced more often than necessary. Annette said she would talk to the janitorial staff about not replacing the plastic bags everyday unless necessary.

Procurement – Karin, Pat & Esther

Action group needs to meet – will report back at the next meeting.

Pat asked JoAnn about the language in the Plan – if we could have definitions – for a better understanding. JoAnn will work with Ann to insert definitions into the plan for clarification. Questions were also raised about sourcing – how is the product getting to us? JoAnn stated that The Natural Step should have ideas on how to determine this information

**New Business:**

3) Report from ICLEI Conference (Ann)

Ann could not attend the meeting...she will report to the Team at the July meeting.

4) Ecoenvelopes (samples & information received) (JoAnn & Paul)

- JoAnn drew a sample of the envelopes on the white board and explained how they work to the S-Team. The envelopes are designed so that water bills could be sent out in the same envelope used by customers to return their payments.
- Paul will be meeting with Ignacio and Jim Ward to discuss using these envelopes in the future for the utility bills
- Paul stated that we need to look into who (other local governments) might be using these envelopes already – to see how well they work
- Paul will report his findings at the next meeting

5) Next meeting is Wednesday, July 23, PSB, 9-10:30am (Group)

Set next meeting date/time (Wed., August 20<sup>th</sup>?)

The Team was in favor of having the August meeting on the 20th from 9:00-10:30am at PSB. Karin will send out a meeting request soon.

(Action items have been underlined for easy reference.)

Karin Gardner (note taker)

## LEDDING LIBRARY STATISTICS

	2008	2007	2006	2005	2004	2003	2002
Adult	35,327	32,001	29,616	28,072	26,997	24,756	25,002
Juvenile	21,404	17,073	18,322	18,000	18,134	16,326	17,555
<b>TOTALS</b>	56,731	49,074	47,938	46,072		41,082	42,557
Number days open	30	30	30	30	30	30	30
Hours open per week	52	52	52	52	52	48.5	58

### Library Revenues and New Users Added

Library Revenues	Current month	% change from prv. yr	New Library Users Added	Current month	% change from prv. yr
Fines & Fees:	\$5,864.73	8%	Milw.residents	171	25%
Copy Machine:	\$232.39	85%	Unincorp.residents.	40	25%
Total:	\$6,097.12	10%	Mult Co.residents.	26	13%

### Items Circulated to Residents by Geographical Area and Volunteer Statistics

Items circulated to:	Current month	% change from previous. year	Volunteers	Current month	change from prv. yr
Milwaukie res.	25,199	19%	Number	73	12%
Unincorp. res.	20,906	14%	Hours worked	596	2%
Mult. Co. res.	7,378	15%			

### Interlibrary Loan Transactions

Loaned:	Current month	% change from prv. yr	Borrowed:	Current month	% change from prv. yr
In state	4	-33%	In state	22	144%
Network	9,971	12%	Network	10,013	18%
Out of state	2	-67%	Out of state	15	88%
Total	9,977	12%	Total	10,050	18%

### Reference Questions Answered

	Adult	% change	Juvenile	% change	Total questions	% change
Research questions	1,257	5%	154	33%	1,411	7%
Directional questions	1,535	4%	490	26%	2,025	9%

### Library Programs Offered

	Adult	% change	Juvenile	% change	Total	% change
Programs	7	40%	29	No change	36	7%
Number attending	412	-13%	1,377	88%	1,789	18%

### Circulation of specific adult library collections

Collection	Checked out	% Change	Collection	Checked out	% Change	Collection	Checked out	% change
Nonfiction	4,126	-1%	Large Print	488	5%	DVD's.	11,519	28%
Fiction	2,485	15%	Westerns	97	47%	CDROM/ Software	177	-32%
Mystery	640	-2%	Biography	199	-6%	Books on CD	1,267	20%
Science	356	1%	New fiction	2,377	22%	Books on cassette	581	-11%
Fiction						Videos	2,261	-27%
Young	1,309	39%	New nonfiction	680	20%	Compact discs	4,084	8%
Adult			Russian language materials	34	-66%	Equipment	0	----
Paperbacks	1,694	16%	Spanish language materials	224	120%	Cultural Passes	43	79%
Magazines	1,017	-20%						
Pamphlet	0	----						
File								

### Items Added to and Deleted from the Library's Collection

	Adult Dept.	% change	Juvenile Dept	% change	Total items	% change
Print Items added	173	-22%	102	-34%	275	-27%
Items deleted	215	466%	86	-30%	301	87%
Audio Items added	106	10%	14	-52%	120	-4%
Items deleted	45	221%	86	-2%	131	28%
Video Items added	157	27%	18	-78%	175	-15%
Items deleted	36	80%	6	-67%	42	11%