

## MIKE'S FRIDAY MEMO

December 21, 2007

1. City facilities will be closed December 25 and January 1 in observance of the holidays. We will be open for business during normal hours on Christmas Eve and New Year's Eve with the exception of the Ledding Library, which will be open from noon to 5:30 p.m. on those days.
  2. The first City Council meeting of January will be on Wednesday, January 2. After that the regular schedule of the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month will be resumed.
  3. The City Council is seeking volunteers to fill a couple of important advisory board vacancies. There is currently one vacancy of the Library Board and one on the Park and Recreation Board. Both are very active and important to our community livability. For more information visit the City website at <http://www.ci.milwaukie.or.us/committees/bdoverview.html>
  4. Milwaukie's own band, the popular Johnson Creek Brass, will ring in the New Year at 2 p.m. on Saturday, January 5 as part of the Ledding Library's First Saturday Music Series. The quintet of local musicians has played together in various groups for many years. They play a wide range of music from Baroque to Debussy and Joplin to Dixieland, so come enjoy this free concert sponsored by the Friends of the Ledding Library.
  5. Wednesday, January 9th at 7 p.m. Judith Barrington will read and discuss her poetry. Ms Barrington is a poet and memoirist who has published three collections of poetry and a prize-winning memoir. This poetry reading will take place at the Library Pond House -- 2215 SE Harrison, across the pond from the Ledding Library. This project is supported in part by a grant from the Clackamas County Cultural Coalition and the Oregon Cultural Trust.
  6. The appraisal and review appraisal on the Balfour properties the City is trying to purchase with Metro Local Share funds are completed and have confirmed the purchase price we offered. The Phase I environmental inspection has been scheduled for December 27, so unless the environmental discovers something untoward, we are cruising toward closing.
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1. Notes from Mayor Jim Bernard
  2. Notes from Councilor Greg Chaimov
  3. Holiday Newsletter from Councilor Deborah Barnes
  4. JCB Bulletin for the week ending December 21, 2007
  5. City Event Calendar for the weeks of December 24 – January 6

## **Notes from Mayor Jim Bernard for the week ending Dec 21, 2007**

First I would like to thank Carlotta Collette for her service to the community and for her future effort to aid Milwaukie in the years to come as a Metro Councilor. We on Council all love our community and give many hours to what we believe is best for our City and are working toward the future vision many of us share.

I would also like to thank the current Council for all they have done this year for the community and the many decisions I think will propel Milwaukie forward in the years to come. Our successes have been numerous, and there are two that I think are key -- funding for road maintenance and saving for replacement of some of our infrastructure.

None of the things we do in our City would be possible without the hard work of our staff and I am always amazed at how much they get done. Every single individual in our City is amazing and continues to provide outstanding service to our community. The JCB facility is overcrowded, and resources are stretched to the limit. Our Police Department as far as I am concerned is the best in the nation, and I am proud of the fact that we have continued to reduce major crime and protect our citizens. Larry Kanzler is by far the best Chief, and I look forward, I hope, to another year with him at the helm at least through the adoption of the light rail LPA and the conclusion of the SDEIS. I know that he will ensure that TriMet makes great strides to resolve the security issues we are all concerned about.

City Hall staff is also amazing and continues to provide outstanding service to the citizens and to City Council. Pat DuVal and her staff have done a great job making Council look good, and I cannot express how important that is. Mike Swanson continues to amaze me as well, and while sometimes he expresses his anguish, he truly has Council, staff, and the citizens' best interests in mind.

Library staff is also outstanding and every time I go over to the Ledding Library I am amazed at the volume and quality of service they provide. The Library is the heart of our community, and they certainly have big hearts.

I don't know what we would do without our Citizen volunteers. If you calculate the volunteer hours they provide for all of us it would without question shock you. All of our Boards, the Planning Commission, and volunteers do outstanding work and there is not one that does not surpass our expectations. Again, they make us look good.

The service all of these people provide makes me proud and I am honored to work with all of them. If I missed anyone I apologize because I am privileged to know you all.

I would like to finish by telling you two quick stories. The first is about one of my vendors that got a speeding ticket on McLoughlin. He told everyone he was upset, and he went to court and plead not guilty. He said to me that it was not his vehicle that was speeding and that the officer had given the wrong person and vehicle the citation. I found out that we do not use radar anymore but instead

use a laser which pinpoints the vehicle. He went to court ,and a few days later I asked how it went and he said, "I had fun and the Judge reduced my fine to \$250.00" I asked him why, and he replied that the Officer and the Judge explained how it worked, listened, and cared. He was treated with respect and honor and, of course, there were other cases he found interesting. I was very proud to hear this about our City, Judge Gray, and our officers.

The second story is about the Christmas tree. Someone this morning told me it was better than Portland's, and when they saw it driving through town, they were shocked at how wonderful it was. It is amazing isn't it? Thank you again for this wonderful expression of what is great about Milwaukie. One of our new community members from North Main was instrumental in making this happen and worked hard to make the Umbrella Parade a success. Thank you Val! Alicia Hamilton thanks again for raising the money and volunteering your time and of course, Pat DuVal, Beth, Grady, and all the businesses and neighborhoods that donated nearly \$4,000.00 for the tree lighting and the parade. We have money next year and we hope to light the tree on the riverfront.

Thank you, and I hope you have a fantastic Christmas and Holiday!

Mayor Jim Bernard

## **Notes from Councilor Greg Chaimov for the week ending December 21**

Happy holidays. For those of you looking for a last-minute gift for a person who's passionate about Milwaukie (and who here isn't?), I recommend the Milwaukie Museum. I received a wonderful tour from the Museum Director Madalaine Bohl (learning that the street I live on used to be 9th Street) and discovered that the Museum offers for sale books about the area's history: family farms, the old interurban trolley, early pioneers. Highly recommended.

The museum also has a collection of Milwaukie yearbooks going back decades. What better way to ring in the New Year than to present friends and family with embarrassing photos of them from years past?

## *Happy Holidays!*

Ah, the family newsletter. It's that time of year to brag about the good things that have happened during the year (while conveniently dismissing the moments of anguish and embarrassment). However, in hopes of saving my personal family the pain of having to read through the usual holiday newsletter, I have chosen to share some of the cherished moments as a member of your City Council in 2007.

**December** gave the Council an interesting view of the Christmas lights at PIR, as we were given a tour of light rail in certain portions of Portland. The Clackamas Review came along for the ride and shared some of the more interesting highlights in their edition this week. Meantime, Police Chief Kanzler has offered to take a few of us through a protected tour of other sections of the MAX line later this month.

**November** brought a new opportunity for Councilor Collette. Carlotta is now the newest member of the METRO Council. We will miss her and welcome new Councilor Greg Chaimov who, lucky for us, is an attorney.

**October** gave us an opportunity to purchase property in the Ardenwald neighborhood. It was a chance to make sure barbed-wire fences are not the norm in Milwaukie.

**September** meant back to school for hundreds of local children. And, thanks to the Library Board, many of those youngsters have an opportunity to be on television while being read to through the Willamette Reader program.

**Summer** was a time without our usual parade or festival. Volunteers can contact the Mayor if they are interested in getting involved so we can throw candy at the crowds lining downtown again. The Governor signed the light rail legislation so there would be funds to build into Milwaukie. The Wastewater management issue continued to be studied....and studied...and studied.

**March** was a busy month where the Council learned about core values. (Sorry I can't seem to find my notes for April and May). We spent time trying to figure out how to learn how to disagree like adults. We're still working on that but seem to be making progress.

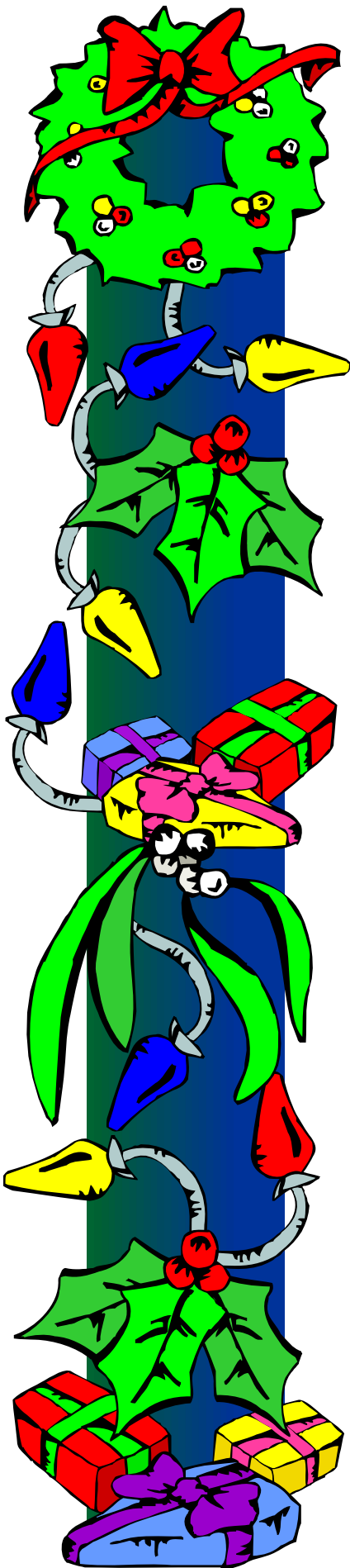
**February** we started discussing sustainability and along the way we signed a document this year trying to save the planet in our own way.

**January** the Oregon Legislature convened and worked together to deal with some of the State's major issues...except of course...dealing with infrastructure and how to keep our roads and bridges safe. But, they have another chance when they reconvene this February.

So, those are some of this year's highlights. We had a few low moments, but in typical family newsletter fashion...I am choosing to follow some sage advice and since we can't say something nice...

With that, I want to end this contribution to Mike's Friday memo to say Happy Holidays to a great staff, especially the City Manager and Recorder, who are like parents and friends to so many people. I want to thank Chief Kanzler and his awesome police department (I always enjoy the ridealongs), and to the citizens of Milwaukie. We may not always agree on things but I want to say thank you for allowing me to represent you. Happy Holidays from my family to you.

Deborah Barnes



## A Weekly Update on What's Developing in the City of Milwaukie

for the week of December 21, 2007

DEPT	TOPIC	LAST UPDATE	INFORMATION	NEW UPDATE	INFORMATION
Community Development	Texaco Site/ Milwaukie Town Center Project	12/13/07	Discussions ongoing related to code amendment process.	12/20/07	Updated scheduled for Council on January 15.
Community Development	Milwaukie Light Rail Transit Planning	12/13/07	SDEIS progress report to City Council on 12/18. SDEIS results reports being drafted and to be reviewed by TAC staff over next several weeks. Safety and Security Task Force to meet at Rowe Middle School on 12/17, 6pm.	12/20/07	Staff anticipates reviewing draft SDEIS results reports in January. Meeting with project staff and Waldorf board on Thursday, 12/20. Preparations underway for Milwaukie station location workshop in February.
Community Development	Downtown Bus Operations	12/13/07	TriMet, Metro and city staff to meet to study possible bus reroutings and shelter locations with introduction of light rail, layover facility, etc.	12/20/07	No update.
Community Development	South Downtown Concept Plan	12/13/07	Presentation scheduled for Planning Commission on 1/8. Staff working on RFQ for an urban design consultant.	12/20/07	No update.
Community Development	Logus Road Sidewalks	12/13/07	Staff assembling design review team (landscape architect/engineer & arborist). Completing final preliminary ROW meetings.	12/20/07	Preliminary ROW meetings have gone very well. Almost all neighbors have expressed a willingness to contribute ROW to the project, and project staff have uncovered several design issues to work on in the next phase of design.
Community Development	Federal/ State Funding Requests	12/13/07	Staff will seek Council guidance on which project to advance for TE funding – if any – at January 15 work session.	12/20/07	Appropriation requests being discussed at JPACT. Kellogg Creek Bridget Replacement is included as regional priority (\$1.5m)
Community Development	Sellwood Bridge Planning	12/13/07	No public meetings scheduled. Project staff preparing to begin Draft Environmental Impact Statement (DEIS) work.	12/20/07	No update.
Community Development	Business Outreach, Support, and Recruitment	12/06/07	A Study Session with the Board of County Commissioners has been set to discuss renewal of the Milwaukie/North Clackamas Enterprise Zone on January 2 <sup>nd</sup> .	12/20/07	Staff will request input from Milwaukie City Council on February 5 on Enterprise Zone re-authorization within the context of a discussion of other resource needs.
Community Development	Wastewater Capacity	12/06/07	WES staff briefed City Council at the December 4 work session on possible cost allocations for	12/20/07	At its Jan. 2 work session, the Board of County Commissioners will discuss three items related

	<b>Planning</b>		Phase I capacity improvements at Kellogg and Tri-Cities.		to short-term and long-term actions on resolving the County's shortage of treatment capacity. (1) plans to form a citizens' task force to look at long-term wastewater treatment options; (2) a public opinion survey about ratepayers attitudes in CCSD#1; and (3) preliminary cost estimates for building a new wastewater treatment plant in CCSD#1.
<b>Community Development Admin</b>	<b>Records Project</b>	12/6/07	Operations continues to work on inventory lists and scopes for all four divisions. Meetings with Fleet and Facilities are scheduled. The Building Dept has submitted a long term storage plan.	12/14/07	The matrix for this project has been updated with new dates that give a more realistic completion date. Planning is working on their scope along with evaluating files at City Hall for return to JCB for storage. Fleet and Facilities will begin their portion of the project in January 2008. Engineering is nearly done with their inventory of records including location of those records. Operations has completed the Storm and Wastewater evaluation of files and locations. Water is still working on their records which are much more extensive. Streets has completed the inventory of records and is working on getting them into a usable format.
<b>Building</b>	<b>Projects</b>			12/20/2007	The Red Brick Pizza restaurant opened in the last vacant suite at Oak Street Square
<b>Building</b>	<b>FOG Program</b>			12/20/2007	Building continues to assist the sewer department in implementing the FOG (Fats Oils Grease) program. Since the inception of the program in July of this year, permits have been issued and inspections performed for (6) retrofit grease trap installations. (4) new restaurants in that time period have also been equipped with grease traps.
<b>Engineering (Sewer)</b>	<b>JCB-area Sewer extension to unincorporated area</b>	12/13/07	December 6 meeting went well. Residents were interested in pursuing possibilities for the project.	12/20/07	Staff is prepared to begin preliminary project design. Residents who are interested in sanitary sewer service are encouraged to contact City of Milwaukie Engineering.
<b>Engineering (Sewer)</b>	<b>Wastewater Master Plan Update</b>	12/06/07	The Request for Proposals will be readvertised 12/07/07 with a due date of 12/21/07.	12/20/07	No update
<b>Engineering</b>	<b>Street Surface</b>	12/13/07	Updated 5-yr street paving plan. Annual report	12/20/07	Inventory of all water valves and man hole lids

<b>(Streets)</b>	<b>Maintenance Program</b>		on state of the streets to be presented at Dec 18 <sup>th</sup> CC work session.		along Washington from 99E to Hwy 224.
<b>Engineering (Streets)</b>	<b>Lake Rd Multimodal Project</b>	12/13/07	OTAK submitted revised Statement of Work (SOW) current Professional Engineering cost for design is \$750,000. This was negotiated down from \$900,000 due to shortening the project length. Need cost for contingency tasks from OTAK.	12/20/07	ODOT required a price for the four contingency items. The total cost with contingency items is \$790,000. City match will be \$81,133.
<b>Engineering (Streets)</b>	<b>Quiet Zones/ Crossing Safety (37<sup>th</sup>, Oak and Harrison RR crossings)</b>	12/13/07	ODOT rail reviewed in-house design for the crossings at Oak, 37 <sup>th</sup> , and Harrison which includes the pedestrian and quiet zone improvements.	12/20/07	Safety application submitted to ODOT rail for 37 <sup>th</sup> Ave., working on Oak st resubmitt
<b>Engineering</b>	<b>Harmony Road Environmental Impact Study</b>	12/13/07	City Council briefing will be provided at the Jan 2 <sup>nd</sup> 2008 work session. <a href="http://www.HarmonyRoadProject.org">www.HarmonyRoadProject.org</a> for information on this Clackamas County project currently undergoing an Environmental Impact Study.	12/20/07	No update
<b>Engineering (Streets)</b>	<b>99E Kellogg Creek to Roethe Preservation Project (ODOT)</b>	11/29/07	Work beginning on conduit installation for traffic signal interconnection. See ODOT web site <a href="http://www.oregon.gov/ODOT/HWY/REGION1/OR99E_Kellogg_Creek/index.shtml">http://www.oregon.gov/ODOT/HWY/REGION1/OR99E_Kellogg_Creek/index.shtml</a> for information.	12/20/07	No update
<b>Engineering (Water)</b>	<b>Well 8 Construction</b>	12/06/07	Well depth at 350', checking alignment.	12/20/07	No update
<b>Planning</b>	<b>Transportation System Plan (TSP)</b>	12/6/07	City Council voted to adopt the TSP on 12/4/07. Staff is preparing the document for publication and distribution.	12/12/07	No update
<b>Planning</b>	<b>Downtown Parking</b>	11/14/07	Changes are pending on Monroe street between McLoughlin and Main, where there is currently no signage or parking on the south side of the street. The number of parking spaces will not change; the City is only clarifying them with paint and signage. The loading zone will serve primarily the Antique shop. This change has been requested by many and is not part of the downtown parking TSP reorganization.	12/21/07	In November, the City changed some of downtown's on-street parking stalls to be used as either short term (2 or 4 hour) parking, or all day parking if the car displays a City permit. These stalls are temporary, and when adjacent properties need the parking stalls for customer use, they will revert to short-term parking only. In the meantime, placing these "Or by Permit" stalls in underutilized areas allows downtown employees to purchase a permit and park in areas that may be more convenient than the existing public parking lots.

					There are currently 105 permits available for downtown employees to purchase for \$25 per month.
<b>Planning</b>	<b>City Council</b>	11/28/07	Staff received an appeal of a Planning Commission decision regarding the Planning Director's interpretation of the implementation of public area requirements in the downtown zones. The appeal is scheduled to be heard by Council on December 18.	12/19/07	City Council continued the public area requirements appeal hearing to Jan 2, 2008.
<b>Planning</b>	<b>Planning Commission</b>	12/12/07	Planning Commission approved the Ardenwald Elementary School proposal.	12/19/07	There is no second Planning Commission meeting in December. At the next scheduled meeting on January 8, staff will brief the Commissioners on the South Downtown Concept Plan and the city's code amendment process. Two applications are scheduled to be heard on January 22.
<b>Planning</b>	<b>Design and Landmarks Committee</b>	12/6/07	The Committee has agreed to meet on the fourth Wednesday of every other month, starting in January 2008. Check with Planning staff for location (usually PSB) and time (usually 6:30pm).	12/12/07	No update
<b>Planning</b>	<b>Applications: Staff –Level Review</b>	12/12/07	Staff approved a minor land partition (flag lot) at 5881 SE Harrison.	12/19/07	Staff is reviewing a Home Improvement Exception on SE Vernie Ave.
<b>Planning</b>	<b>Applications: Minor Quasi-Judicial</b>	12/12/07	Staff received a community service use application (CSU) for Milwaukie High School. The proposal includes an expansion of the Fine Arts building, a minor modification to the gym, and field improvements (including new field and track surfaces and lighting). A variance application was submitted since the proposed new field lights exceed the maximum height allowance for the zone.	12/19/07	No update
<b>Planning</b>	<b>Applications: Legislative</b>	12/12/07	Staff notified DLCD of the zoning and comp plan amendment adoptions.	12/19/07	No update
<b>Planning</b>	<b>Building permits</b>	12/12/07	Planning approved the TriMet P&R building permit.	12/19/07	Staff placed the Immovable Foundation Church building permit (4011 SE Lake Road) on hold pending more information.
<b>Planning</b>	<b>Pre-application</b>	12/6/07	Two conferences are scheduled for 12/13/07:	12/12/07	No pre-application conferences are scheduled

	<b>Conferences</b>		1. RV storage facility (plus related RV service uses) on the eastern portion of 9850 SE Main Street (M-zone). 2. Insurance office use as a conditional use at 4600 SE King (R-3 zone).		at this time.
<b>Facilities</b>	<b>Library</b>	12/14/07	Parts have arrived and will be installed this Friday for the HVAC upgrade.	12/19/07	New parts installed. System complete
<b>Facilities</b>	<b>PSB</b>	11/16/07	Working on security system upgrades.	12/19/07	Work continuing at PSB. New City wide security polices being reviewed.
<b>Facilities</b>	<b>All Buildings</b>	11/28/07	In the process of Installing new automatic paper towel dispensers in all buildings.	12/19/07	Install at City Hall and Library completed. Inventory shortage puts the completion on hold until JAN. 15, 2007.
<b>Fleet</b>	<b>Purchase of new vehicles and equipment</b>	12/13/07	New Patrol cars at dealership. Doors are being painted white.	12/20/07	One new police car arrived on 12/19/07. Another will arrive on 12/20/07. The rest to follow.
<b>Street Department</b>		12/13/2007	The Street department has been working primarily on sign replacement throughout town but primarily in the downtown area. We are back to operating one sweeper due to the end of the leaf season. With the rain and freezing weather, pot hole patching need has increased	12/21/2007	The Street department has been busy repairing pot holes, clearing catch basins, repairing downed signs, placing the speed cart and assisting with door hangers
<b>Water Department</b>		12/13/2007	The Water department has been working on locates, meter maintenance and are up to 284 hydrant PM's. Shawn Flye has offered to decorate the windows at JCB. If you get a chance take a look at Shawn's remarkable talent. Jamie, Shawn, Mikey and Ed spent two days installing Christmas light downtown just in time for the lighting ceremony. GREAT JOB!!!!	12/21/2007	The Water department has been working on City Hall requests, locates, the meter maintenance list, repaired a main break on Wake St., repaired a service line leak on Jefferson and are up to 284 hydrant PM's, 61 hydrant repairs and 329 hydrant valve locates and exercised.
<b>Stormwater</b>		12/14/2007	The Stormwater crews have been cleaning drywell's around town that became flooding trouble spots during the heavy rains. They have also been clearing leaves on catch basins, completing morning rounds and locates.	12/20/2007	The Stormwater crews have been cleaning catch basins in the area of 42 <sup>nd</sup> and Harvey. They have also been assisting with door hangers and completing locates.
<b>Wastewater</b>		12/14/2007	The Wastewater crews have been cleaning and TV'ing in the area of 47 <sup>th</sup> and Logus. They have also been working on developing standard	12/20/2007	The Wastewater crews have been troubleshooting a sewer lateral back up on Shell Lane and completing maintenance on lift

		operating procedures for heavy equipment training.		stations. They are also cleaning and TV'ing in the area of 49 <sup>th</sup> and Logus.
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## City and Public Interest Meetings Week of December 24- December 30

<u>Date</u>	<u>Group</u>	<u>Time</u>	<u>Location</u>	<u>Contact</u>
<u>Tuesday 25</u>	All City Offices Closed In Observance of Christmas			

*Disclaimer: The contact person or their designee provides the meeting information on this calendar. If you need more detailed information about a meeting on this calendar, please contact them at the number listed.*



## City and Public Interest Meetings Week of December 31 – January 6

<u>Date</u>	<u>Group</u>	<u>Time</u>	<u>Location</u>	<u>Contact</u>
<b><u>Tuesday 1</u></b>	All City Offices Closed In Observance of New Years Day			
<b><u>Wednesday 2</u></b>	City Council Work Session	5:30 p.m.	City Hall Conference Room	Pat DuVal 503-786-7502
	City Council Regular Session	7:00 p.m.	City Hall Council Chambers	Pat DuVal 503-786-7502

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