

## **FRIDAY MEMO**

December 15, 2006

1. City offices will be closed Monday, December 25, 2006 in observance of the Christmas holiday and Monday, January 1, 2007 in observance of the New Year holiday.
2. On January 2, 2007 at 5:00 P.M. the following three elected County officials will be sworn in: Lynn Peterson (County Commissioner); Sherry Hall (County Clerk); and Shari Anderson (County Treasurer). The ceremony will take place in the Clackamas County Public Services Building, 2051 Kaen Road, Oregon City. It will be in the Board of County Commissioners' Hearing Room on the fourth floor. The public is invited.
3. Jim Bernard (Mayor), Deborah Barnes (Councilwoman), and Susan Stone (Councilwoman) will be sworn in later that evening at 7:00 P.M. at City Hall as part of the regular meeting of the City Council.
4. It is not too late to see the Christmas Ships this season. On both the evenings of December 18 and December 20, 2006 their route will take them to Milwaukie. Plan to be at the boat ramp in Riverfront Park around 7:00 P.M. to welcome them.
5. Reminder: The Board of County Commissioners continues its consideration of a wastewater strategic plan at a work session on December 19, 2006 at 8:30 A.M. in the Board Conference Room at the County's Public Service Building.

# City Council Activities Week of December 15, 2006

## Councilor Carlotta Collette

It occurs to me that I've been pretty busy recently and here's some of what I've been up to:

### **Arts Commission:**

1. I've been speaking with several people and am attaching a possible starting point for a Milwaukie Arts Commission charter for us to consider after the New Year. This is based on the Estacada charter with a few minor revisions. We will probably want to fold in a couple of things from the Oregon City and Lake Oswego Charters if we agree that an arts commission would be good for Milwaukie.
2. I've been working with one of Councilor Barnes students on her senior project which is a video about the importance of the arts to communities. We have interviewed Mayor Alice Norris and Cheryl Snow from the Arts Action Alliance. We are scheduled to interview Ed Zumwalt on the value of music (we'll tape at the library and try to integrate footage of a library concert). I'm hoping to have her tape some of the Solstice event and maybe get random comments there. We will also be interviewing Mayor Austin from Estacada, Judy Hammerstad from Lake Oswego and several others in the community. Maybe someone from the Grand Ronde Tribe. This project is due in January, so it coincides with the other stuff I'd like to pull together after the New Year.
3. I've discussed with Brady Adams, president of the Evergreen Federal Bank in Grants Pass, his involvement in local arts. He has agreed to work with me to develop some sort of proposal to Dark Horse to help us promote the arts in Milwaukie. Brady is willing to come up and meet with Dark Horse to help start a dialogue. Cheryl Snow and Norm King, from West Lynn, and others have talked about having him present his whole roadshow (featured at the last two League of Oregon Cities conferences) to a gathering of local governments and interested folks.
4. Several other arts groups are interested in sharing the "Art House" that we are considering leasing to New Century Players. I've been discussing potential ways to share it, but need staff advice on how to proceed.

### **Sustainability**

1. As cochair of the C4 Sustainability Task Force, I've been circulating the Mayors Agreement on Climate Change and numerous other reference materials I've collected. You should have been copied on some of these emails. Our goal is to make Clackamas County the first county in Oregon

- to have all its cities adopt the agreement. Hal Busch, from Gladstone city council, and Mayor Norris and I are working hard on this.
2. I have written Ron Naso and others asking that the North Clackamas Schools bond money recently approved by voters be only used to build schools that surpass state efficiency guidelines. Making our new schools, as well as our older ones, energy and resource efficient, day-lit wherever possible and dedicated to teaching efficiency through their very existence will contribute greatly to our communities' future. As it happens, they were ahead of me on this with a graduate student working on his thesis relating student/worker productivity with day-lit and efficient spaces to work and study in. I figure we're in good hands where the new schools are concerned.
  3. I watched "An Inconvenient Truth" over the weekend and will be sending out a follow-up email (the film suggests that one thing we can all do is get the word out). It is worth just watching the preview and following some of the links to things we can do (<http://www.climatecrisis.net/takeaction/whatyoucando/index5.html>) .

### **Transportation**

1. I have begun having one on one conversations around the community with folks concerned about making sure we have light rail in Milwaukie sooner rather than later (one of the "what we can do" recommendations of the film mentioned above is to use light rail and transit where available). As light rail success stories are popping up all over the country (and the world) the competition for federal funds grows tighter. We really need to "get on board" now. Also am speaking with Ed Z. who we know does not want light rail here. With the new state legislature poised to support us, and ours being one of the critical missing links in the overall system of light rail in the Portland area, I believe we need to play a leadership role in helping our community move forward. Light rail, like all transit options, is only as convenient as the connections and routes. Milwaukie can step up and help complete the system along the region's north south axis. Even Ed admitted that if light rail went someplace he wanted to go, and was convenient to get to, he'd probably ride it. As our population ages and gas prices rise, it is irresponsible to continue to block our citizens' ability to choose a safe, cost-effective, efficient, and environmentally superior means of getting around. I know there are still a lot of questions about light rail and I'm working to find answers. I'll be sending out some fact sheets I've found on the web.

### **Community**

2. Ardenwald NDA celebrates its holiday pot luck this Tuesday. I understand that many of you will be attending the Planning Commission meeting, which I think is very important. The rest of you are invited to come join us for food and friendship.

## **Councilor Susan Stone**

Participated in the Ardenwald NA Christmas potluck and meeting. Very well attended....probably 40-50 people there. This happened to be on the same night as the Riverfront Board & Planning Commission meetings (for which I followed-up and got a briefing on the meetings agenda/discussion). Planning on attending the Winter Solstice event tonight and the BCC work session re: wastewater treatment on the 19th. City Council meeting on 12-19. Planning to meet with Mike or Kenny on Monday for a briefing of some work session topics of discussion re: Tri-Met bus park & ride and South Corridor.

## A Weekly Update on What's Developing in the City of Milwaukie

for the week of December 15, 2006

DEPT	TOPIC	LAST UPDATE	INFORMATION	NEW UPDATE	INFORMATION
Community Development	Texaco Site / Milwaukie Town Center Project	12/8/06	RFP finalized and posted for distribution. Interested Development Teams have until January 31 <sup>st</sup> to submit proposals. Advisory Committee to tour similar projects in January.	12/14/06	Project staff are working on a tour date and itinerary. As of 12/14, RFP has been purchased by 1 development team.
Community Development	Milwaukie Light Rail Transit Planning	12/8/06	Project staff preparing to brief City Council on December 19.	12/14/06	Stakeholder interviews are underway in Portland. Council to provide feedback to project team on Milwaukie-area public involvement on 12/19.
Community Development	Downtown Bus Operations			12/14/06	TriMet preparing to present options for reconfiguring downtown bus operations to City Council on 12/19.
Community Development	STIP/MTIP Funding Requests	11/16/06	Public comment period closes December 1. For information on projects and comment forms, visit: <a href="http://www.metro-region.org/article.cfm?articleid=19681">http://www.metro-region.org/article.cfm?articleid=19681</a>	12/14/06	JPACT postponed discussion on MTIP process at its 12/14 meeting.
Community Development	Street Maintenance Program Development	12/8/2006	Staff briefed Rotary, the North Clackamas Chamber of Commerce, and the Citizens Utility Advisory Board. Staff finalized the recommendation that will be presented to Council on December 19.		
Community Development	Sellwood Bridge Planning	11/16/06	Next Community Task Force Meetings are Monday, November 20, and Monday, December 11.		
Community Development	Business Outreach, Support, and Recruitment	12/8/2006	Baggallini of Portland purchased a warehouse on Milport Road and is making plans to occupy early in 2007. Business outreach meeting with Electrodyne.		
Community Development Admin	Records Project	11/3/06	The next steps in this process are to evaluate what current storage is available for each department; create departmental retention and destruction plans; and map a process for preparing files for records storing for each		

			department.		
<b>Building</b>	<b>Southgate Park and Ride</b>			12/14/06	Theater buildings are being demolished. City's decision to permit construction of the park and ride was upheld at the State Land Use Board of Appeals on 12/12.
<b>Building</b>	<b>North Main</b>	11/17/06	Buildings A, C, D, E and F are nearly complete. Sheetrock is being installed in Building B. The interior parking lot has been paved and work is progressing on the amphitheater.	12/15/06	Buildings A,C,D & F have received Temporary Certificates of Occupancy
<b>Building</b>	<b>Safeway</b>	11/17/06	The roof is on and interior framing has begun.		
<b>Building</b>	<b>E-Permitting</b>	10/12/06	The Building Department recently issued its 100 <sup>th</sup> e-permit. For the last fifteen months, the department has been partnering with the State Building Codes Division in a pilot program designed to offer contractors the option of applying for simple, stand-alone plumbing, mechanical and electrical permits on-line. The department is currently investigating ways to expand the program and increase usage.		
<b>Building</b>	<b>ICC Certification</b>	10/12/06	Bonnie Lanz recently passed her Permit Technicians examination and has received certification from the International Code Council.		
<b>Building</b>	<b>Oak Street Square</b>	11/17/06	Interior finish work has begun on the Walgreens store. Quiznos Subs is submitting a Tenant Improvement Permit Application for one of the spaces in Building 1.		
<b>Building</b>	<b>Permit Activity</b>	11/17/06	After a slow start in residential permits -6 new single family homes since July 1 - the department expects to issue permits for (2) duplexes and (4) new single family homes in the next few weeks.		
<b>Building</b>	<b>Ukrainian Bible Church</b>	11/22/06	The permit is on hold pending receipt of revised Public Improvement plans acceptable to the Engineering Department.		
<b>Engineering</b>	<b>Sanitary Sewer connection project</b>	12/7/06	Certified letters have been sent out and Letters of Intent to Connect by 12/31/07 are being received. Homeowners with letters not received by 12/31/06 will be turned over to Code Compliance.	12/15/06	Certified letters have been sent out and Letters of Intent to Connect by 12/31/07 are being received. Homeowners with letters not received by 12/31/06 will be turned over to Code Compliance.
<b>Engineering</b>	<b>JCB-Area Sewer</b>	12/7/06	Difficulties with scheduling meeting with	12/15/06	Difficulties with scheduling meeting with

	<b>Project</b>		Clackamas Co. Meeting has yet to occur.		Clackamas Co. Meeting has yet to occur.
<b>Engineering</b>	<b>PW Standards Project</b>	12/7/06	First Draft compiled 12/5/06.	12/15/06	Currently in Multi-Departmental Review until 12/29/06
<b>Engineering</b>	<b>42<sup>nd</sup>/King intersection</b>	12/8/06	Intersection improvements will cost about \$50K and this money is not budgeted		
<b>Engineering</b>	<b>42<sup>nd</sup> Ave Sidewalks</b>	12/8/06	Waiting on striping of centerline and crosswalk Cold weather prevents striping at this time-need 50 degrees and rising. One SW panel left to pour after power pole is removed.	12/15/06	Final power pole removed. PGE to relocate one pole from the center of SW. Their plan has been reviewed by engineering this week. PGE will replace the panel
<b>Engineering</b>	<b>21<sup>st</sup>/Harrison Intersection</b>	12/8/06	Meeting with Library Board in early January to discuss options		
<b>Engineering</b>	<b>Well 8 Construction</b>	12/8/06	Staff preparing RFP for design-build contract		
<b>Engineering</b>	<b>N. Main Streetscape</b>	12/8/06	Project complete. Medallion should be installed Feb 2007.		
<b>Engineering</b>	<b>Lake Rd Multimodal project</b>	12/8/06	Working on RFP for engineering design. Need to format public outreach process.	12/15/06	ODOT submitted additional comments on the project prospectus regarding design exceptions for cross-sections. City made changes and re-submitted on 12/13/06
<b>Engineering</b>	<b>37<sup>th</sup> and Oak St RR Crossing Improvements</b>	12/8/06	Submitting RR permit application to ODOT. Also met with RR to discuss their expectations and what we need to do for RR approval.	12/15/06	Gary and Brenda to meet with County this week on project schedule and budget. ODOT has asked for additional design work for opposite side of Oak and 37 <sup>th</sup> . These are sections not previously in the plans.
<b>Planning/Engineering</b>	<b>Harmony Road Environmental Assessment</b>	12/7/06	The County has decided to delay the Harmony Road EA project. The Sunnybrook Extension study will proceed in early 2007.		
<b>Planning</b>	<b>Transportation System Plan (TSP)</b>	12/7/06	Four Community Briefings were held over the past week to inform neighbors and businesses about the TSP project, the City's plan for public involvement, and to take comments on general transportation issues. Approximately 40 people attended the briefings, and staff gathered a lot of comments, questions, and suggestions that we will use as the planning process moves forward. The City is seeking citizens and businesses to serve on the TSP Advisory Committee, which will hold its first meeting in mid-January 2007.	12/13/06	The consultant team is focusing on collecting existing conditions information, including conducting traffic counts at 34 locations around the City, doing an inventory of sidewalks and bikeways, and mapping rail, transit and roadway facilities.
<b>Planning</b>	<b>Planning Commission</b>	12/7/06	The agenda for the Planning Commission meeting on 12/12 includes a preliminary	12/13/06	The next Planning Commission meeting is scheduled for 1/9/07.

			discussion about potential zoning changes in the Myrtle St./ Hwy 224 area and the McFarland and Murphy sites along Railroad Avenue.		
<b>Planning</b>	<b>Pre-Application Activity</b>	12/7/06	Pre-application conferences have been scheduled for: <ul style="list-style-type: none"> <li>• A subdivision on SE Balfour St.</li> </ul>		
<b>Planning</b>	<b>Applications for Staff –Level Review</b>	12/7/06	Staff is currently reviewing: <ul style="list-style-type: none"> <li>• Building permits for a 10 bedroom residential home proposed on Lake Road.</li> <li>• Building permits for a condominium flag lot at 27<sup>th</sup> and Willard</li> <li>• A minor land partition to separate two existing lots in downtown</li> </ul>	12/13/06	Staff is currently reviewing: <ul style="list-style-type: none"> <li>• Sign permit applications for North Main Village</li> <li>•</li> </ul>
<b>Planning</b>	<b>Applications for City Council Review</b>	12/7/06	At the 12/5 meeting, City Council adopted an emergency ordinance approving amendments to several sections of the Milwaukie Code, primarily the Sign Code. The amendments are effective as of 12/6/06, and will be posted on the Planning section of the City website this week. <a href="http://www.ci.milwaukie.or.us/departments/planning/planning.html">www.ci.milwaukie.or.us/departments/planning/planning.html</a>	12/13/06	The City received a Measure 37 request related to a Minor Land Partition that the City approved in 2004. The application would have created a new flag lot on SE 30 <sup>th</sup> Ave. The request may be heard by City Council in spring of 2007.
<b>Planning</b>	<b>Applications for Planning Commission Review (Type III)</b>	11/15/06	The City received an application to approve a Community Service Use permit for a dance studio in the International Way area.	12/13/06	A public hearing for application CSU-06-06, to permit DancEvolve as a Community Service Use in the International Way area, has been scheduled for 1/23/07.
<b>Planning</b>	<b>Downtown Parking</b>	11/15/06	The inventory map of parking in downtown and the results of the October utilization study will be posted on the Planning Department website shortly. <a href="http://www.ci.milwaukie.or.us/departments/planning/planning.html">www.ci.milwaukie.or.us/departments/planning/planning.html</a>		
<b>Facilities</b>	<b>Library Pond House</b>	12/8/06	House will be cleaned and carpet installed. Then will be ready to use.		
<b>Facilities</b>	<b>Library Fountain</b>	9/20/06	Staff is dealing with vandalism in the fountain, in the form of soap being placed in the water, which is creating foam. Staff has found an anti foam product that seems to counteract the foaming.		
<b>Fleet</b>	<b>New Police Motorcycles</b>	10/19/06	Motorcycles are in service.		

