

FRIDAY MEMO

November 3, 2006

1. Reminder: City offices will be closed next Friday, November 10, 2006 in observance of Veteran's Day.
2. There will not be a November 10, 2006 Friday Memo as I will be taking some vacation time. The Friday Memo will resume on November 17, 2006.
3. I have attached the Milwaukie Public Access schedule for October 26, 2006 through November 9, 2006. Among other things, it contains the times for rebroadcast of the Candidates' Forum.
4. After 23 years with the city Jack Perry has taken a job with Oak Lodge Sanitary District as their Operations Manager. We are all sorry to see Jack leave, but wish him well with this opportunity to advance his career. Jack's last day with the city will be November 24th.
5. City staff has added a new section to the City's website that features updated information regarding the City's developing Street Maintenance Program. Posted on the site is background information explaining the three different funding mechanisms being proposed and a schedule of road improvement projects the additional revenue would pay for. Just as important, the site features a survey where residents can tell staff what they think of the proposed package. Input will shape the recommendation staff will present to City Council on Dec. 19th. Please visit the "Street Maintenance Project" section on the homepage of the City's website at www.cityofmilwaukie.org and let us know what you think.
6. For those of you who do not know, one of our co-workers—Tony Hough—was activated and is now serving in Iraq. Juli Howard has been collecting items for "care packages" to send to Tony, and it is time for yet another one. Items that have been included in the past are chocolates, books, cookies (especially Oreo), jerky and meat sticks, and disposable cameras. I know that this is short notice, but if you would like to donate to the next package, please have items to Juli by 11:00 A.M. November 6, 2006. (Juli is located in the City Recorder's office at City Hall.) In addition, Tony's birthday is November 20, and it would be nice to include as many birthday cards as we can. A final suggestion is to give Juli cash to help defray the cost of mailing the package. If this caught you unprepared, Juli will be putting another package together to send approximately December 4 to be in time for Christmas.

		Milwaukie Public Access Oct 26 - Nov 9
		Friday
12:00am		Clackamas Community College
1:30am		NW Power Hour 9-20-2006
2:30am		Clackamas Community College
4:00am		State of Milwaukie 2006
5:00am		Milwaukie Candidates Forum
6:00am		NW Edge III : Videos
7:00am		NW Power Hour 9-20-2006
8:00am		NW Edge III : Powels Book Reading
9:00am		NW Edge III : Videos
10:00am		State of Milwaukie 2006
11:00am		Milwaukie Candidates Forum
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A Weekly Update on What's Developing in the City of Milwaukie

for the week of October 13, 2006

DEPT	TOPIC	LAST UPDATE	INFORMATION	NEW UPDATE	INFORMATION
Community Development	Texaco Site / Milwaukie Town Center Project	10/19/06	Several members of the Advisory Committee attended the Milwaukie Farmer's Market Transitions meeting on Wednesday 10/18. Staff is preparing minutes from the 10/11 meeting and preparing for the RFP-focused meeting on 11/15.	11/2/06	The project consultant is preparing a draft Request for Proposals document for Advisory Committee review. Upcoming meetings: Advisory Committee on 11/15 and joint Metro/Milwaukie Council meeting in Milwaukie on 11/21.
Community Development	Milwaukie Light Rail Transit Planning	10/19/06	Staff is working with TriMet and Metro on the alignment tour (scheduled for 10/26) and a briefing on light rail and transit center planning (date to be determined)	11/2/06	Scope of work for the draft Environmental Impact Study continues. Metro is preparing an Intergovernmental Agreement to utilize Milwaukie's \$200,000 for the study...
Community Development	STIP/MTIP Funding Requests	10/6/06	Listening stations have been scheduled: 5 p.m. Tuesday, November 14—Pioneer Community Center, 615 Fifth St., Oregon City 5 p.m. Thursday, November 16—Metro Regional Center, 600 NE Grand Avenue, Portland (TriMet bus 6 and MAX).	11/2/06	Staff from the Clackamas County cities (and county staff) are reviewing the projects from Clackamas County still under consideration, and preparing a recommendation for the C4 group. These projects amount to \$13.4 million. County projects can expect to receive between \$6-8m.
Community Development	Street Maintenance Program Development	10/19/06	Researching issues and questions raised in early public and business comments, including City of Portland auditor's report on Portland's pavement maintenance program.	11/2/06	Staff has continued business outreach efforts, briefed Oregonian reporters and is preparing for Nov. 9 th working session with Council.
Community Development	Sellwood Bridge Planning	10/19/06	The first public open house on the project will be held October 25, 5 p.m. to 8 p.m. at Oaks Park Dance Pavilion.	11/2/06	A Purpose & Need statement will be forwarded to the Policy Advisory Group for their review on November 9. The next public meeting is a Community Task Force Meeting, Monday, November 6, 2006, 5:30 - 8:30 PM, Sellwood Baptist Church, 1104 SE Spokane Street.
Community Development	Business Outreach, Support, and Recruitment	10/19/06	Staff met with Cornerstone to finalize an EZ application. Met with Heleco for business outreach.	11/2/06	Staff met with PCC Structural, Hygrade Components, and Dieringer Properties.
Community	Records Project	10/5/06	Admin Staff have prepared reports on how files	11/3/06	The next steps in this process are to evaluate

Development Admin			enter and move through each department. These reports are being reviewed by the project managers.		what current storage is available for each department; create departmental retention and destruction plans; and map a process for preparing files for records storing for each department.
Building	North Main	9/5/06	Building A (Large mixed use building) and Buildings C, D and F (rowhouses) have passed framing inspections. Contractors are currently installing sheetrock. Buildings B and E should be ready for framing inspections within a week or two. The contractor is still projecting to be complete by mid-November, although that seems a bit ambitious.		
Building	Safeway	9/5/06	Work is progressing rapidly. Two exterior walls are nearly at full height and plumbing groundwork has begun. Expected completion, February of 2007.		
Building	E-Permitting	10/12/06	The Building Department recently issued its 100 th e-permit. For the last fifteen months, the department has been partnering with the State Building Codes Division in a pilot program designed to offer contractors the option of applying for simple, stand-alone plumbing, mechanical and electrical permits on-line. The department is currently investigating ways to expand the program and increase usage.		
Building	ICC Certification	10/12/06	Bonnie Lanz recently passed her Permit Technicians examination and has received certification from the International Code Council.		
Building	Oak Street Square	10/12/06	Interior framing and sheetrocking have been completed on the Walgreens store.		
Building	Permit Volume	10/02/06	During the month of September, the Building Department processed 41 permits with a total construction value of \$566,000; 14 Mechanical, 9 Plumbing, 6 Erosion Control, 2 Signs, 9 Structural and 1 Demolition.		
Building	Ukrainian Bible Church	10/04/06	Grading and Erosion Control permits are being issued for the 24,000 square foot expansion of the church on Stanley Ave. We expect to issue the building permits in the next week or so.		

Engineering	Sanitary Sewer connection project	10/19/06	The citizen meeting is scheduled for October 23 rd . The City will provide reasonable timeframe for homeowners to connect to sanitary sewer.	11/3/06	The meeting occurred as scheduled and seems to be a success. An extended time frame was agreed upon. Letters will go out to all members of this group Nov. 6 summarizing the meetings findings as well as a contract to connect.
Engineering	JCB Un-sewered/ Un-annexed Area	10/19/06	The City will meet with WES the week of Oct 23 to discuss the prospect of purchasing about 160 EDU's for use in the project area.	11/3/06	Meeting did not occur. Should be scheduled for week of Nov. 13-17.
Engineering	42nd/King intersection	10/5/06	Met w/ consultant DKS on 10/3; developing plan for improving intersection with curbing to re-align. Est. cost \$40K.	11/3/06	Staff actively exploring safety and circulation improvements
Engineering	21st/Harrison intersection	10/19/06	As a result of shrubbery trimming and removal, west bound traffic on Harrison will have better vision clearance through the S-curve. This will enhance safety and reduce possibility of re-end collisions. More safety and signage changes at 21 st /Harrison will be forthcoming.		
Engineering	Well 8	10/5/06	Engineering staff to meet w/ Lake Rd NDA to discuss plans to re-drill Well 8 and solicit input from residents regarding site work.	11/3/06	Lake Rd. NDA meeting set for Wednesday, Nov. 8; staff preparing design-build RFP for late November issuance.
Engineering	N. Main Streetscape	10/19/06	The project should be completed within two weeks. Landscaping and street furniture is installed. The "Milwaukie Medallion" is in process of being fabricated.		
Engineering	Lake Rd Multimodal project	10/19/06	ODOT met with City to discuss several minor issues; processing of the document and execution of an IGA with ODOT will allow City to retain design engineering services. Anticipate this will occur by January. Design will take about 12 months.	11/3/06	Staff provided some additional information to ODOT to finalize the IGA. City is waiting for ODOT approval of IGA prior to hiring a design engineer.
Engineering	37th RR crossing and Oak St RR crossing impvt's	10/5/06	In process of hiring Wallis Eng. to finish design & navigate permit process w/ ODOT	10/19/06	IGA with CC goes to their Commission this week for approval.
Planning/ Engineering	Harmony Road Environmental Assessment			11/3/06	The County's project to define potential improvements to the Harmony Road corridor is underway. In the last month an open house and 2 Project Advisory Committee meetings were held. Five Milwaukie residents are on this committee. Current work is to define the Goals and Objectives for the project.

Planning	Transportation System Plan (TSP)	10/4/06	Staff will visit all NDA meetings in October to let people know about the upcoming TSP planning process. We have started a contact list for people who are interested in participating.	11/3/06	ODOT has approved the consultant scope of work and Intergovernmental Agreement with the City. Staff will ask Council to approve the IGA on 11/9, allowing the project to move ahead at full speed. Four Community Briefings are scheduled in Nov. & Dec. to begin neighborhood conversations about transportation.
Planning	Planning Commission	10/19/06	At its 10/24 meeting the Planning Commission will hold an Understanding Traffic Studies training. A traffic engineer from DKS Associates will lead the training, which will focus on how to understand traffic studies related to proposed development. Other members of the community are welcome to attend. The presentation will begin shortly after 6:30 pm at City Hall.	11/3/06	The 11/14 meeting the Planning Commission will hold a worksession to discuss the Transportation System Plan update.
Planning	Applications for Staff –Level Review	10/13/06	<p>Staff has approved a property line adjustment to move a boundary between two lots - one on SE Rockwood Street, the other on SE 44th Street. Staff has approved a request to remove a dead tree that is in the right-of-way between SE McBrod and 17th Ave.</p> <p>Staff is reviewing building permit plans for the Ukranian Bible Church on SE Stanley. Staff is also working with neighboring properties to address code compliance concerns.</p> <p>Staff is reviewing building permit plans for the Safeway Gas Station at 42nd and Harrison.</p> <p>Staff is reviewing building permit plans for tenant improvements at the Advantis Credit Union on Main Street.</p>		<p>Staff is reviewing tenant improvement plans for a new salon in the McLoughlin Building at Scott & McLoughlin downtown.</p> <p>Staff issued a Director's Determination on a legally nonconforming situation involving two houses on one lot on SE 21st Ave.</p>
Planning	Applications for Planning Commission Review (Type III)	10/13/06	The LUBA hearing on the TriMet Southgate Park & Ride is scheduled for November 9, 2006.		The LUBA hearing on the TriMet Southgate Park & Ride has been re-scheduled for November 30, 2006.
Planning	Downtown Parking	10/3/06	Working with consultant to complete the Utilization Study of parking in downtown. This include both an estimate of the vacancy rate of	11/3/06	Staff conducted a second parking utilization count and is mapping the results.

City Council Activities – November 3, 2006

MAYOR BERNARD

I had an amazing month and because of that I have had a limited opportunity to send updates to the Friday memos. Sorry this is so long but October was probably the busiest month I have ever had in my nearly 6 years as Mayor.

We started off the month with the “Walk Your Child to School Campaign” and we had a great crowd. Sherri Campbell the “Mayor of the Ardenwald Neighborhood” has organized this event for years and the participation was great. The kids had a great time, as did all of us that participated. Greg Chaimov brought his dogs and they were a big hit with the kids. I also meet with Chelsea Bantz and we discussed her project “the Umbrella Parade” which will take place in early December and end with the tree lighting at City Hall.

I spent the next 8 days at the Pacific Program studying Catalytic Leadership with fifty others and if you ever have the opportunity to go to this program don't hesitate. The guiding principals of Catalytic Leadership are:

- Outcome Focused
- Inclusive and Interactive
- Sense of Trust
- Sense of Passion
- Sense of Process
- Sense of Humor
- Sense of “Non-Ego”

I couldn't help thinking about the process we went through creating the downtown plan and that we had gone through an “Outcome Focused” process and to me this meant always remembering that to accomplish what we wanted in our downtown we had to always focus on the outcome. We spent 8 days working very hard and I have actually used many of these tools the first week back.

The City is currently involved in many issues involving these same kinds of discussions and a great example you may be familiar with is “waste water treatment”. We all know the issues and we are faced with a big decision. The fact is we are in trouble and unless we come together and focus on the outcome as partners this decision may be year's away and cost North Clackamas County residents many millions in additional costs.

The week of October 16th was packed with meetings including a candidates forum, Council meeting, farmer's market transition meeting (great meeting), Celebrate Milwaukie Inc Board meeting, the dedication of the “Three Bridge Project”, thank you JoAnn Herrigel for your hard work, and finally a special Council meeting regarding the Citizen Advisory Committee on waste water treatment. Saturday was my favorite event the dedication of Lewelling Park. Now this is the best example of an “outcome focused”

process and a partnership that produced a park that is the envy of the parks district. Starting with the late Jean Michel, Art Ball, the Lewelling Neighborhood Association, Jeff Klein, the City of Milwaukie Staff, and an amazing group of volunteers this project exceeded the imagination of all of us.

The week of October 23rd I participated with another group headed by Greg Chaimov at a the Ledding Library Brainstorming meeting discussing our vision for the future of the pond house and how we could incorporate this building into a library campus that might produce a public private partnership. Greg did a fantastic job facilitating the discussion and we came up with some great ideas, which we will discuss in the future. One thing we did decide is to welcome the neighbors at the North Main project to the community and we are starting to collect for a welcome basket to provide information and opportunity to these new citizens about the library and the community. On Wednesday I attended a Metro sponsored conference on creating a regional partnership to address issues that we in the region need to focus on during the next legislative session. The next morning I attended Metro's "Mobility the Smart Way" breakfast which was a discussion of transportation strategies using new technology to reduce congestion. That same morning I attended the Board of County Commissioners meeting and testified regarding the CAC proposal. Later that evening I attended the Clackamas Cities Dinner in Estacada where we discussed emergency planning. I had 2 dinners, 1 breakfast, and coffee with some of the same Mayors, Staff, and City Councilors and should have just stayed overnight at the convention center. We have got to stop meeting like this. This is what it is all about as a Mayor or Councilor, building and maintaining partnerships with our regional partners because folks we are in trouble unless we can work together.

We had our last farmers market for the year and the weather while a little rough in the morning turned out great. We had about 20 entries in the pumpkin carving contest and there were some great entries. We awarded over \$200.00 in prizes. On Wednesday along with Greg Chaimov, Carlotta Collette, and Deborah Barnes we attended the Clackamas County Business Summit and discussed issues such as transportation funding, education funding, and many more. Attendance was around 200 and again I came away with a greater understanding of the issues that face all of us. Unless we can come together soon and support a legislative package we can all endorse we are heading for an even worse future than we currently face. Thanks for taking the time and focus on the "Outcome".

DEBORAH BARNES

I attended the Clackamas County 2006 Business Summit this past Wednesday, along with over 150 local participants. The group reviewed education, transportation, agriculture and natural resources as well as health care issues in Clackamas County.

This week Milwaukie High School will hold its annual Living History Day. We thank our local high school for honoring our veterans and helping students better understand what those folks went through for our freedom.

My students will be producing live local election night coverage of Clackamas County races and issues on Tuesday night from 8-9 pm from our studios at Sabin-Schellenberg.



City and Public Interest Meetings Week of November 6 - 12

<u>Date</u>	<u>Group</u>	<u>Time</u>	<u>Location</u>	<u>Contact</u>
 <u>Tuesday 7</u>	<u>Election Day</u> Don't forget to VOTE!!!	Until 8pm	Ledding Library Drop Site	
<u>Wednesday 8</u>	Citizens Utility Advisory Board Lake Road NDA	6:00 p.m.	JCB Conference Room	
		6:30 p.m.	Clackamas ESD	
<u>Thursday 9</u>	City Council Work Session	5:30 p.m.	City Hall Conference Room	
	City Council Regular Session	7:00 p.m.	City Hall Council Chambers	
	Linwood NDA	7:00 p.m.	Linwood Elementary	
<u>Friday 10</u>	<u>All City Offices Closed</u> In Observance of Veterans' Day			
				
<u>Saturday 11</u>	Homewood Park Work Party	9am to noon	Gather at Home Ave.	

